

First Presbyterian Church (U.S.A) of Laurens**Position: Director of Christian Education**

Deadline: March 1, 2020

The Role of Christian Education in the Mission of First Presbyterian Church (U.S.A) Laurens

Christian Education plays a key role in the mission of First Presbyterian Church Laurens (FPC). It is a goal of FPC to provide and promote a wide range of Christian Education opportunities for the Church community through:

- ✓ Sunday school for all ages
- ✓ Activities and curriculum-based instruction for grades K-12 and Adults
- ✓ Confirmation classes for youth who wish to be confirmed in the Christian faith and become members of FPC
- ✓ Adult study groups and programs
- ✓ Special events and ministries

To ensure First Presbyterian Church achieves its Christian Education goals, the Church will be staffed with a Director of Christian Education (DCE), working in cooperation with the pastor, the Christian Education Committee (CEC) and Youth Advisors to advocate for Christian education for all members of First Presbyterian Church.

Qualifications

The candidate will have a strong personal commitment to Christ and Christian education with experience in education roles and will be in support of the Presbyterian tradition. A bachelor's degree is required; equivalent applicable experience will be considered for the right candidate.

Position Responsibilities (Include but not limited to):

- I. **Provide counsel, leadership, and organization for the Sunday School program for ALL ages working with the CEC to:**
 - Provide general administrative and spiritual leadership to the Sunday School program in developing the structure of the program (with the consultation of the Pastor and CEC), choice of curriculum, and encouraging church wide participation.
 - Provide leadership and guidance to the CEC.
 - In consultation with the CEC, ensure that the positions of Sunday School Superintendent, Sunday School Teachers and Youth Volunteers are filled.
 - Support the CEC in recruitment of Sunday School teachers, including summer Sunday School and Vacation Bible School volunteers.
 - Train, communicate and provide resources to teachers.

- Collaborate with the pastor, CEC, and worship committee on Sunday morning programs and schedule.
- Collaborate and plan (along with church committees and the pastor) special programs for children, such as Outreach and Worship services.

II. Adult Education

- Develop and provide leadership for adult education programs, working with the Pastor and CEC.
- Identify and procure, as needed and in conjunction with the pastor, Bible study resources to support adult education programs.
- Assist with the publicity and promotion of adult education programs.
- Plan and lead in consultation with the CEC a program for young adults

III. Participate in the administrative matters of the Church

- Lead and advise monthly CEC meetings.
- Develop and manage, with oversight by the CEC, the Christian Education annual budget.
- Write and submit as needed information to the church newsletter regarding educational programming.
- Attend weekly staff meetings.
- Collaborate with the pastor, church staff, and session committees to keep social media outlets updated.

IV. Other activities include:

- Special programs for children, such as an Elementary Communion workshop and Bible orientation.
- The DCE, CEC, Youth Advisors, Worship and Music Committee, and Pastor will work together to plan and implement intergenerational activities.

IV. Hours of Employment

Regular office hours as well as some weekend and evening hours will be expected.

V. Compensation

Compensation will be determined by the Administration, Personnel and Finance Committee.

How to Apply:

Submit cover letter, resume, and salary requirements to DCE Search Committee

Email: fpclaurens@gmail.com

Deliver or Mail: 400 West Main Street Laurens, SC 29360